



Town Hall | 61 Newland Street | Witham | CM8 2FE  
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witham.gov.uk

## AGENDA

### WITHAM TOWN COUNCIL

Date: **Monday, 3<sup>rd</sup> March 2025** Time: **7:30 p.m.**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

**Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.**

To be present:

Councillors:

L. Barlow	(Town Mayor)	T. Hewitt
P. Heath	(Deputy Town Mayor)	J. Martin
E. Adelaja		R. Playle
P. Barlow		R. Ramage
J.C. Coleman		J. Robertson
J.M. Coleman		A. Sloma
B. Fleet		B. Taylor
L. Headley		E. Williams

Nikki Smith  
Town Clerk  
NS/GK

#### **1. APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence.

#### **2. MINUTES**

To receive the Minutes of the Meeting of Town Council held 3<sup>rd</sup> February 2025 (previously circulated).

**3. INTERESTS**

To receive any declarations of interest that Members may wish to give notice of on matters pertaining to any item on this agenda.

**4. QUESTIONS AND STATEMENTS FROM THE PUBLIC**

An opportunity to enable members of the press and public present to comment.

*Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)*

**5. ESSEX POLICE**

Chief Inspector Martin Richards will be attending the Meeting to talk about anti-social behaviour in the town.

**6. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE**

To receive reports from Essex County and Braintree District Councillors on matters relating to Witham.

**7. TOWN MAYOR'S ENGAGEMENTS**

To receive details of the Town Mayor's engagements attended for period 29<sup>th</sup> January to 24<sup>th</sup> February 2025 attached at page 4 .

**8. TOWN CLERK'S REPORT**

To receive the Town Clerk's report on matters arising attached at page 5.

**9. COMMITTEE REPORTS**

- (a) **Planning and Transport Committee held 3<sup>rd</sup> and 18<sup>th</sup> February 2025**  
Minutes 223 to 247 (inclusive).

To receive a report of the Meetings.

- (b) **Community Committee held 18<sup>th</sup> February 2025**  
Minutes 50 to 67 (inclusive).

To receive a report of the Meeting.

**10. EXCLUSION OF THE PRESS AND PUBLIC**

At this point, the Chair will move the following resolution: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d), the

press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

**11. COMMITTEE REPORT – CONTINUED**

**Community Committee held 18<sup>th</sup> February 2025**

Minutes 68 to 70 (inclusive).

**12. FOREST ROAD POND**

To receive a report.

**13. LAND TRANSFER**

To receive a report.

**14. FUNDING REPORT**

To receive a report.

2nd February 2025 to 24th February 2025

## **MAYORAL ENGAGEMENTS**

### **THRIVE SCHOOL OF EXCELLENCE PLAQUE PRESENTATION FRIDAY 7TH FEBRUARY**

The Mayor attended a plaque presentation at the Woodend Farm School.

### **WITHAM CARNIVAL – SATURDAY 8TH FEBRUARY**

The Mayor took part in aiding with the Carnival interviews at the Witham Hub.

### **MAYORAL CIVIC RECEPTION – SATURDAY 22ND FEBRUARY**

The Mayor attended her civic reception, which was an evening filled with drinks, music and warm community spirit.

### **MALDON TOWN COUNCIL CIVIC SERVICE – SUNDAY 23RD FEBRUARY**

The Mayor attended the Mayor of Maldon's Civic Service at the All Saints Church.

## **DEPUTY MAYORAL ENGAGEMENTS**

### **CUTTING OF THE RIBBON FOR HAYS TRAVEL – SATURDAY 1ST FEBRUARY**

The Deputy Mayor cut the ribbon to open the new Hays Travel location, in The Grove Shopping Centre.





ITEM NO: 8

**Officer Report: [Town Clerk's Report](#)**

**The following matters are for members to note:**

By-Election Costs

The Town Clerk and Councillor Heath will meet with the Returning Officer and Monitoring Officer at Braintree District Council shortly to discuss the increase in costs related to the last by-election.

Essex Youth Services

Sue Hughes from Essex Youth Services will attend the next Full Town Council meeting to inform members about the work they will be starting in Witham to help tackle ASB.

**Advice:**

To receive and note.

**Return to agenda**