

APPROVED CENTRAL SERVICES BUDGET FOR 2021/2022

	2020/2021		2021/2022	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Sundry Receipts	500	500	500	0
Car Park Licence	8780	8780	6585	0
Total Income	9280	9280	7085	0
Admin - Salaries & Employer N.I Contributions	159990	136271	198950	38960
Admin - Employers LGPS Contribution	33000	35900	0	-33000
Travel Expenses	600	600	500	-100
Town Hall	31000	31000	31000	0
Gas	3500	3500	3500	0
Electricity	3700	3700	3700	0
Photocopying	2500	2500	2600	100
Postage	900	900	500	-400
Stationery	1500	1000	1500	0
Office Equipment	3500	3500	3500	0
Telephone/Fax	4200	4200	1800	-2400
Insurance	8500	7225	8500	0
Sundry Expenses	1500	4900	1500	0
Audit & Legal	10000	10000	6500	-3500
Affiliation Fees	2800	2200	4000	1200
Members - Conferencing/Training	1800	400	1000	-800
Staff - Conferencing/Training	3900	3900	4400	500
Payroll Charges	700	700	800	100
Petty Cash	670	670	670	0
IT	2800	2800	3500	700
Charges	500	500	500	0
Overhead Expenditure	274260	256366	278920	4660

APPROVED COMMUNITY COMMITTEE BUDGET FOR 2021/2022

		2020/2021		2021/2022	
Community		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Dog & Bench Schemes				1650	1650
Information Sales Income		75000	75000	75000	0
Puppet Festival Income		5000	1500	3000	-2000
New Events Income		500	0	500	500
Allotments		0	0	3000	3000
Christmas Events		500	0	500	0
Community Day		450	0	450	0
Total Income		81450	76500	84100	1500
Community Team - Salaries & Employer N.I & LGPS Co		58000	58000	72000	14000
Town Clock		1200	0	1200	0
Bus Shelters-		1000	1000		-1000
Litter Bins		1100	700		-1100
Christmas Decorations		9000	10600	10600	1600
Information Centre Stock		65000	65000	65000	0
Information Centre Advertisement & Administration		2000	0	3000	1000
Community Grant Aid		10000	7000	10000	0
Citizens Advice		10000	10000	10000	0
Community Safety/CCTV		17500	19500	8000	-9500
Community Special Constables Expenses		7000	2500	5000	-2000
Community Special Constable Recruitment				1000	1000
Other Community Support/Youth		3000	500	3000	0
Community Day		1500	0	1500	0
Puppet Festival		17000	200	17000	0
Remembrance		500	0	500	500
V-E Day 75		1500	0	0	-1500
Witham Dog Show			0	1500	1500
Halloween Event		1500	0	1500	0
Christmas Events & Tree		1500	0	2200	700
Social Isolation TAFG				3000	3000
Allotments		1000	0	4000	4000
Silver Cinema		3200	0	2000	-1200
Overhead Expenditure		212500	175000	222000	9500

APPROVED ENVIRONMENT COMMITTEE BUDGET FOR 2020/2021

		2020/2021		2021/2022	
Environment		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Commemorative Trees		800	0	0	-800
Total Income		800	0	300	-500
Operations - Salaries & Employer N.I & LGPS		115000	115000	115000	0
Equipment Supplies & Maintenance		4000	4000	4000	0
Dog & Bench Schemes				1200	1200
Lighting Maintenance & Utility		3000	4500	2500	-500
Tree Planting		1000	1000	2000	1000
Tree Maintenance		26000	26000	9000	-17000
Toilet Block - Town Park		9000	9000	7650	-1350
Commemorative Trees		500	500	0	-500
Dog Bin Maintenance		4000	3000	2000	-2000
Litter Bins		1100	1100	1500	1500
Bus Shelters				1000	1000
Open Spaces General		1500	1500	1500	0
River Walk Extension		2000	2000	2000	0
River Walk Improvements		3000	3000	3000	0
James Cooke Wood		500	500	2000	1500
River Walk		3000	1500	3000	0
Whetmead LNR		600	600	2000	1400
Allotments		1000	1000		-1000
Closed Churchyard		200	200		200
Witham in Bloom		12200	12200	12200	0
Fleet		4000	4000	4000	0
Overhead Expenditure		191600	190600	175550	-16050

APPROVED POLICY & RESOURCES BUDGET FOR 2020/2021

Policy & Resources	2020/2021		2021/2022	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Hall Hire	9500	3600	12000	2500
Interest Received	1600	150	500	-1100
Total Income	11100	3750	12500	1400
Civic Receptions	1000	1000	1500	500
Instructions & Reports			2500	2500
Christmas Expenses	2300	1200	2300	0
Mayor's Allowance	2000	0	2000	0
Mayors Gift Fund Allowance	150	500	500	350
Surveys & Consultations	1000	700	1000	1000
Newsletter & Publications	10000	10500	10800	800
Social Media & Communications			1500	1500
Town & Neighbourhood Plan	3000	0		-3000
Overhead Expenditure	18950	13900	22100	3150

APPROVED PLANNING & TRANSPORT BUDGET FOR 2020/2021

	2020/2021		2021/2022	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
No income line			0	
Neighbourhood Plan			5000	5000
Overhead Expenditure		0	5000	5000

ADOPTED Earmarked Reserves 2021/2022 including event balances and grants held.					
Reserve Type	Reserve Heading	Current Reserve Level (01/12/2020)	Anticipated Closing Balance 31st March 2021	Proposed allocations/revocations (precept calculation)	Proposed Opening Balance 1st April 2021
CLOSING	Information Centre	£ 793.00	£ 793.00	-£ 793.00	
CLOSING	Town Hall Site Improvement Project	£ 23,719.00	£ 22,000.00	-£ 22,000.00	
CLOSING	Acquisitions	£ 5,000.00	£ 5,000.00	-£ 5,000.00	
EMR	Riverwalk Cycleways	£ 40,000.00	£ 35,000.00	£ 10,000.00	£ 45,000.00
EMR	Community Safety /CCTV	£ 20,000.00	£ 20,000.00	£ -	£ 20,000.00
EMR	Equipment Replacement	£ 15,000.00	£ 15,000.00	£ 5,000.00	£ 20,000.00
EMR	Major Repairs & Renewals	£ -	£ -	£ 15,000.00	£ 15,000.00
EMR	Election Expenses	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 8,000.00
EMR	Members Allowance	£ 3,200.00	£ 3,200.00	£ -	£ 3,200.00
EMR	Land Improvement	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
NEW	Street Furniture Renewal			£ 20,000.00	£ 20,000.00
NEW	Winter Wonderland			£ -	£ 25,000.00
NEW	JC Wood Improvement Plan			£ 20,000.00	£ 20,000.00
NEW	Whetmead Improvement Plan			£ 20,000.00	£ 20,000.00
BALANCE	Puppet Festival	£ 2,172.00	£ 2,172.00	£ -	£ 2,172.00
BALANCE	Community Day	£ 567.00	£ 567.00	£ -	£ 567.00
BALANCE	Christmas Events	£ -	£ -	£ -	£ -
BALANCE	New Events	£ -	£ -	£ -	£ -
BALANCE	Highways Devolution	£ 29,993.00	£ 27,000.00	£ -	£ 27,000.00
GEN	General Reserve	£ 266,607.00	£ 314,951.00	-£ 25,000.00	£ 288,351.00
		01/12/2020	31/03/2021		01/04/2021
		Indicative reserve Balance	Anticipated Closing Balances		Opening reserve Balances
		£ 431,051.00	£ 469,683.00		£ 534,290.00
		Total EMR Reserves:	Total Closing EMR Reserves:		Opening EMR Balances
		£ 131,712.00	£ 124,993.00		£ 216,200.00
		TOTAL PROPOSED ALLOCATIONS/REVOCATIONS (PRECEPT REQUIREMENT)			£ 84,607.00
		GENERAL RESERVE SUPPLEMENT:			£ 1,600.00