



Town Hall | 61 Newland Street | Witham | CM8 2FE
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MINUTES

WITHAM TOWN COUNCIL

Date: **Tuesday, 11th June 2024**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

Present: Councillors:

L. Barlow	(Town Mayor)
P. Heath	(Deputy Town Mayor)
E. Adelaja	
P. Barlow	
B. Fleet	
L. Headley	
T. Hewitt	
J. Martin	
A. Sloma	
B. Taylor	
N. Smith	(Town Clerk)
G. Kennedy	(Committee Clerk)

27. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J.C. Coleman, J.M. Coleman, Playle and Ramage; and Councillor Williams.

RESOLVED That the apologies be received and approved.

28. MINUTES

RESOLVED That the Minutes of the Meeting of Town Council held 13th May 2024 be confirmed as a true record and signed by the Town Mayor.

29. INTERESTS

No interests were declared.

30. QUESTIONS AND STATEMENTS FROM THE PUBLIC

There was no member of the press or public present.

31. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE

Members were informed that after the General Election the District Council's Scrutiny Committee would consider the North Essex Parking Partnership's actions with regard to the proposal to introduce a charge for parking in Newland Street.

32. TOWN MAYOR'S ENGAGEMENTS

Details of the Town Mayor's engagements attended for period 13th May to 4th June 2024 were received. The Town Mayor spoke of her enjoyment in attending these events.

RESOLVED That the details be received and noted.

Members also congratulated staff, in particular the Planning Officer, for organising the recent, successful, D Day commemorations.

RESOLVED That Members' thanks to all staff be minuted.

33. TOWN CLERK'S REPORT

The Town Clerk explained that a by-election had been called to fill the current vacancy. She said that only positive praise had been received regarding the D Day commemorations with over 1,000 people attending. A Press Release had been issued. She commended the Open Spaces Team who had worked so hard on the day. The next event would be the Dog Show on Saturday, 29th June 2024.

RESOLVED That the information be received and noted.

34. AUTHORISED SIGNATORIES

Members were asked to appoint a sixth authorised signatory.

RESOLVED That Councillor R. Playle be nominated as the sixth authorised signatory.

35. IMPROVING HEALTHCARE FACILITIES WORKING GROUP

Members were asked to consider the appointment of Councillor Hewitt onto the Improving Healthcare Facilities Working Group.

RESOLVED That Councillor Hewitt be appointed to serve on the Improving Healthcare Facilities Working Group.

36. COMMITTEE REPORTS

- (a) **Planning and Transport Committee held 29th April, 13th and 28th May 2024**
Minutes 266 to 288 and Minutes 1 to 15 (inclusive).

The Chairman of the Planning and Transport Committee gave his report en bloc.

RESOLVED That the report of the Planning and Transport Committee be received.

(b) **Community Committee held 28th May 2024**

Minutes 1 to 15 (inclusive).

The Chairman of the Community Committee gave her report en bloc.

RESOLVED That the report of the Community Committee be received.

37. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S3) of the Local Government Act 1972.

38. COMMITTEE REPORT – CONTINUED

Community Committee held 28th May 2024

Minutes 16 – 18 (inclusive).

The Chairman of the Community Committee continued her report en bloc.

RESOLVED That the report of the Community Committee be received.

39. CHANGING PLACES TOILET

The Town Clerk gave a verbal report.

RESOLVED That the information be received and noted.

40. LAND TRANSFER

A report was received.

RESOLVED That the report be received and noted.

41. ASSET TRANSFER

The Leader of the Council gave a report.

RESOLVED That the report be received and noted.

There being no further business the Town Mayor closed the Meeting at 8.10 p.m.

Councillor L. Barlow
Town Mayor

NS/GK/ 12.6.2024