



## MINUTES

Meeting of: **Planning Applications & Transport Sub-Committee**

Date: **Tuesday, 17 December 2019**

Present: Councillors:

J.C.	Goodman	(Chairman)
Mrs A.	Kilmartin	(Vice Chairman)
Mrs S.	Ager	
K.L.	Atwill	
J.C.	Bayford	
Miss C.	Jay	
M.C.M.	Lager	
C.S.	Livermore	
R.	Williams	
Mrs G.	Kennedy	(Planning Officer)
Mrs H.	Andrews	(Assistant Proper Officer)

And one member of the public.

### 165. APOLOGIES

Apologies for absence were received from Councillors P.R. Barlow, Mrs S.C. Lager and T.A. Pleasance who had previous engagements, Miss M.L. Weeks who was unwell, and S.E. Hicks who was attending the District Council's Planning Meeting to give representations on behalf of the Town Council.

**RESOLVED** That the apologies be received and accepted.

### 166. MINUTES

The Minutes of the Meeting held on 9 December 2019 were received.

**RESOLVED** That the Minutes of the Planning Applications and Transport Sub-Committee Meeting held 9<sup>th</sup> December 2019 were confirmed as a correct record and signed by the Chairman.

### 167. INTERESTS

No interests were declared.

### 168. QUESTIONS AND REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no questions or representations from members of the public.

**169. CLERK'S REPORT**

There were no matters for the clerk to report on.

**170. PART 1 APPLICATIONS**

**19/02135/FUL**

**26 FOSTER COURT, WITHAM**

Change of use of first floor ancillary warden accommodation to self-contained 2 bed C3 flat.

**NO OBJECTION**

**171. PART 2 APPLICATIONS**

**19/02158/HH**

**59 ASHBY ROAD, WITHAM**

Single-storey rear extension.

Members recognised that if the conservatory was built then the garden would be less than the recommended size in the Essex Design Guide.

**RECOMMEND REFUSAL** on the grounds that the proposals would be contrary to the Essex Design Guide and a loss of amenity.

**19/02186/FUL**

**10 & 12 OLIVER PLACE, WITHAM**

Single-storey side/rear extension, side porch and rear dormer roof extension to no 12 Oliver Place. Rear dormer roof extension to no 10 Oliver Place.

Members recognised that there would only be one parking space for a three bedroomed house and that there was potential for overlooking, but as there had been no objections from neighbours, it was agreed on balance to offer no objection.

**NO OBJECTION**

**19/02186/HH**

**173, CHURCH STREET, WITHAM**

Proposed loft conversion with flat roof box dormer to rear incorporating Juliet balcony.

Members recognised that there was potential for overlooking but as there had been no representations from neighbours, it was agreed to offer no objection.

**NO OBJECTION**

**19/02194/VAR**

**ANNEX AT, 17 TIBERIUS GARDENS, WITHAM**

Amendment of Condition 2 “Approved Plans” of permission 05/01038/FUL granted 16/09/2005 for Alterations to garage, raising roofline and insertion of dormer to create residential accommodation (annex) and construction of conservatory at rear. Amendment of condition would allow the annex to be leased/rented as a separate residential unit.

Members looked at the original decision notice which had no condition of single occupancy and considered that no variation would be required.

**RESOLVED** That no variation would be required as there was no condition of single occupancy on the original decision notice.

**19/00322/TPO**

**OLD MILL HOUSE, GUTHAVON VALLEY, WITHAM**

Notice of intent to carry out works to trees protected by Tree Preservation Order – 1 Robinia (T6) – removed deadwood from upper crown, 1 Robinia (T10) – reduce height of structural branches/stem on South by 3m, 1 Robinia (T24) – to have major dead wood removed, which is 35mm in diameter and 1m in length, 1 Willow (T64) to have Eastern stem reduced in height by 5-6m. 1 Ash (T72) to be felled, 1 Robinia (T73) to be felled.

Members were informed that the details of the above application had not been posted on the District Council website.

**RECOMMEND REFUSAL** on the grounds of lack of information.

**19/00333/TPOCON**

**10 THE RETREAT, WITHAM**

Notice of intent to carry out works to trees in a Conservation Area – Holly (No 1) tree needs 2 metres cut off the top and then needs shaping and cut 3 metres off top of Holly (no 2) and then reshape.

The Tree Warden had made a site visit and recommended no objection.

**NO OBJECTION** Subject to the advice of the District Council’s Landscape Officer.

**172. REVISED PLANS**

There were no revised plans.

**173. DECISIONS**

Decisions made by local planning authorities were received.

**RESOLVED** That the information be received and noted.

**174. OPEN SPACES ACTION PLAN 2020**

The Open Spaces Action Plan had been circulated to Members and Councillor M.C.M. Lager had tabled proposed additions.

Members discussed how best to take this forward and it was agreed that the current plan plus additions would be put into an Excel sheet by staff with recommendations and then circulated to Members in readiness to discuss at the next Planning Applications and Transport Sub-Committee Meeting on Monday, 13<sup>th</sup> January 2020.

**RESOLVED** That the details be put into an Excel sheet, with staff recommendations, to be circulated to Members in readiness to discuss at the next Meeting.

Councillor M.C.M. Lager then left the Meeting.

**175. BUS SHELTER – HATFIELD ROAD**

Members agreed that an application should be made for a redundant bus shelter on Gershwin Boulevard to be re-sited in Hatfield Road. Members suggested that if another shelter is available consideration should be given for it to be sited at the bus stop by the ‘Jack and Jenny’ in Hatfield Road if there is sufficient space.

**RESOLVED** That applications be made for redundant bus shelters from Gershwin Boulevard to be re-sited in Hatfield Road, one near ‘Aldi’ and the other near the ‘Jack and Jenny’.<sup>1</sup>

There being no further business the Chairman closed the Meeting at 7.24 p.m.

Councillor \_\_\_\_\_  
Chairman  
GK/18.12.2019

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<sup>1</sup> A check of the available space by the ‘Jack and Jenny’ has revealed that it would not be possible to site a bus shelter at this location.