



Town Hall | 61 Newland Street | Witham | CM8 2FE
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witham.gov.uk

AGENDA

Meeting of: **Community Committee**

Date: **Monday, 10th June 2019** Time: **7.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham.**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:	Councillors	R.P.	Ramage	(Chairman)
		J.C.	Bayford	(Vice Chairman)
		K.L.	Atwill	
		P.R.	Barlow	
	Miss	C.	Jay	
		M.C.M.	Lager	
	Mrs	S.C.	Lager	
		C.S.	Livermore	
		T.A.	Pleasance	
		P.M.	Ryland	
	Miss	M.L.	Weeks	
		R.	Williams	

1. **APOLOGIES**

To receive apologies for absence.

2. **MINUTES**

To receive the Minutes of the Meeting of the Community Committee held 1st April 2019 (previously circulated).

3. **INTERESTS**

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

4. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

5. TOWN CLERK'S REPORT

To receive a report from the Town Clerk on matters arising ([attached](#) at page 4).

6. POLICING MATTERS

A police officer will attend if duties allow.

7. GRANT AID REQUESTS

To receive grant aid requests from the following groups/organisations ([report attached](#) at page 5).

(a) Witham Wombles

(b) Tabor Centre

(c) Revitalise

(d) 295 Squadron Association – Royal Air Force Air Cadets

(e) Citizens Advice.

8. COMMUNITY MANAGER'S REPORT

To receive a report from the Community Manager ([attached](#) at page 6).

9. INFORMATION CENTRE

To receive details of Information Centre statistics for ([attached](#) at page 7).

10. COMMUNITY BUDGET

To receive the Community Committee Budget up to 30th April 2019 ([attached](#) at page 9).

11. BUSINESS PLAN

To consider a business plan for 2019/2020 ([previous Business Plan attached](#) at page 10).

12. SILVER CINEMA

To consider the continuing support of the Silver Cinema ([attached](#) at page 13).

13. VE DAY 75

To receive a letter from the SSAFA, the Armed Forces Charity and to consider supporting the VE Day 75 celebrations ([attached](#) at page 14).

14. COMMUNITY REPORTS

To note that reports will be requested from Members who have been nominated as representatives on outside bodies (Minute 10(iii) of AGM held 13.5.2019 refers).

15. CONCESSIONARY BUS PASS – PARK AND RIDE CONSULTATION

To receive details of the above consultation ([attached](#) at page 17).

16. YOUTH TASK AND FINISH GROUP

To receive a report ([attached](#) at page 18).

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

17. FREEDOM OF THE TOWN

To receive a report.

18. PUBLIC DOMAIN

To consider whether the item discussed in private session could be moved into the Public Domain.



James Sheehy
Town Clerk

JS/GK/4.6.2019

Officer Report: TOWN CLERK'S REPORT

The following items are for Members to note:

Minute 110/01.04.2019 - Town Council Events Review Group

A draft agenda is being compiled with a date set for 18th June 2019 for this group to meet and constitute its terms of reference to begin review work into the delivery of Town Council events. Minutes and recommendations from this group will be reported to the Community Committee for debate.

Minute 109/01.04.2019 - Devolution of Youth Services

An invite has been sent to ECC officers to attend a future committee meeting to debate this item.

Minute 65/26.11.2018 - Witham Town Community Awards

The Assistant Proper Officer is now devising a new scheme, format and supporting paperwork to begin hosting the first Witham Town Community Awards as first proposed and subsequently adopted by the Policy & Resources Committee.

Information Centre Refurbishment Report.

The compilation of a comprehensive report of recommendations for Members debate has been delayed from its original anticipated start point but is continuing to progress, now being overseen by the Town Clerk to deliver a scheme for the committee meeting scheduled for 5th August 2019.

Advice: To receive and note.

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Officer Report: GRANT AID REQUESTS**Issue:**

The following grant aid requests have been received –

- (a) Witham Wombles – have requested the sum of £550 towards litter picking hoops, A frames, waders, sack truck and thank you refreshments for the volunteers. The Wombles are a voluntary group who undertake litter picks. They do not have any funds which they have raised.
- (b) Tabor Centre – has requested a grant of £2,500 towards the cost of a wheelchair accessible vehicle. The cost of the vehicle will be £60,000 and so far £42,000 has been raised. Ten clients from Witham use the bus regularly and whilst they are at the centre their carers receive respite. Tabor Centre received a grant of £1,000 in 2012 towards the last replacement vehicle.
- (c) Revitalise – has requested the sum of £1,062 towards providing three breaks for people from Witham. The total cost will be £5,439 and £4,377 has been raised so far. Revitalise regularly seeks a grant in 2016 they received £354 and £708 in 2017.
- (d) 295 Squadron Association – Royal Air Force, Air Cadets - £2,500 has been requested towards the cost of their minibus which will cost in the region of £6,500 - £7,000. £3,500 has been raised so far. In 2016 the Air Cadets received a grant of £1,000 towards new musical equipment.
- (e) Citizens Advice – has requested a grant of £10,000. The Town Council has always supported the CA Money Advice Service and £10,000 had been put into the budget for a number of years. Last year however a grant of £8,400 was made. CA income has reduced from £259,891 in 2017/18 to £197,575 in 2018/2019. Further reductions are expected so cost cutting measures are being taken. The cost of running the Witham site is £157,350. The grant this year will support the delivery of the general advice service for the Witham community. The main grant from the District Council will be used to support the remainder of the service delivery costs. 780 Witham residents were assisted with 2,455 issues in 2018.

£10,000 was put in the budget this year for Community Grant Aid, £3,000 for Other Support and Youth Engagement; and £9,000 for the Citizens Advice.

On 1st April 2019 a grant of £5,000 was made to the Carnival Association to support the 90th Anniversary of the Carnival.

There is therefore just £5,000 remaining in Community Grant Aid and a total of £6,612 requested.

Advice:

It is for Members to decide which grants to support.

All supporting paperwork will be available at the Meeting should Members wish to view.

GK/30.5.2019

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Community Committee 10th June 2019 Report from The Community Team

Community Day

This event takes place on Saturday 8th June, in the Town Park and will be open to the public from 10.30 – 15.30. Stall holders will set up and pack up their stalls outside these times

The Community Team are finalising the final small details ahead of the event. Town Council Staff will be stewarding the event, and both stallholder and steward meetings have taken place to ensure everyone has been fully informed and in agreement to the running of the day

Our wonderful support from local clubs and groups will see 43 stalls, plus 9 additional supporters (i.e. classic cars (with our thanks to John Goodman) ice cream van; burger van; Rob Ellis rides etc) and a display arena featuring a variety of different performances

The Town Council will be running a Pimms and strawberries stall, along with biscuit decorating. Our sincere thanks to all of the team here for all of their wonderful support and hard work in the run up to the event

We will be running the PA system ourselves for the first time using the Council PA system

We are all now just hoping the weather will be very kind to us, and hope that you will be able to join us for this fun community event

Puppet Festival

This year's Puppet Festival will take place on Saturday 21st September 2019 and is the 20th anniversary of this amazing event. Our theme of 'simply spectacular' represents all we are aiming to achieve for this wonderful community day

Just to recap, a total of 16 acts have been booked with the available budget. Through negotiation, we have managed to produce savings on prices quoted, enabling us to cover the costs of 2 of these acts

The road closure has also been applied for and granted

Accommodation has been secured at The White Hart, where we are fully supported with special low rates for the night before the event

We have started to reach out and secure sponsorship, with the main drive for this being over the next month, following the delivery of the Community Day

Any sponsorships received will fund more acts

Information Centre

Following a discussion and quote from a local design Company, where the quote for the initial design alone proved to be costly, and this is before the build design plan costs, we are now in the process of producing an Information Centre refurbishment project plan

James and I have also hosted a meeting with Aegon, where we have discussed working together on Community projects; volunteering and their support to the Puppet Festival. We plan to have a bi-monthly meeting with them moving forward to build on this relationship.

Kim Lumb
Community Manager
31.5.2019

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Witham Information Centre

The statistics for the month of March 2019 are as follows: -

Total number of enquiries = 697

TOTAL MONEY TAKEN DURING MARCH = £4632.35

TOTAL EARNINGS FROM THESE SALES = £426.85

Total sales for the month increased by c18% compared to March 2018

First Bus sales doubled month on month vs the same period last year, this was attributable to an annual ticket purchase, however National Express sales were significantly reduced compared to March 2018 (Whilst we are still receiving a number of enquiries, with there now only being one daily coach “from and back to” Witham, this means people are often holding decisions as to whether to book, while considering other options. Customers looking to just travel to London for the day, are no longer in the main, finding the service beneficial)

Box office sales were increased, and stock sales up by c90% year on year for March

Total commission income for the month also saw an increase of c38% compared to the same period last year and the number of visitors increased by c30% compared to March 2018 (highest number of visitors for March since 2011).

The statistics for the month of April 2019 are as follows: -

Total number of enquiries = 714

TOTAL MONEY TAKEN DURING MARCH = £7192.64

TOTAL EARNINGS FROM THESE SALES = £973.33

Total sales for the month increased by c6% compared to April 2018

National Express sales were steady, and First Bus sales up by 22% for April vs the same period last year. Theatre tokens were also increased by c80%. Box Office sales however, were down by 22% for the month vs last year. This could be impacted by the new Public Hall brochure arriving in the Information Centre later than last year

Stock sales were increased by 100% compared to April 2018, with sales of both Adventure Island tickets and Zoo tickets, which we offer at discounted prices, proving to popular for residents. Advertising these on our Facebook page and in The Voice are helping to let people know we stock them here

Total commission income for the month also increased by c100% vs April 2018 and the number of visitors to the Information Centre being up by 20% compared to the same period last year. Visitors to the Information Centre in April were also the highest again we have seen, since records began in 2009

Information Statistics for March 2019

COMMISSION TO WTC TO DATE	6495.26
TOTAL SPEND TO WTC TO DATE	67268.26

TOTAL SPEND	67268.26
TOTAL COMMISSION	6495.26
TOTAL PEOPLE	7158
TOTAL EMAIL	22
TOTAL WRITTEN	1
TOTAL PHONE	487
TOTAL FOOTFALL	7668

Information Statistics for April 2019

COMMISSION TO WTC TO DATE	973.33
TOTAL SPEND TO WTC TO DATE	7192.64

TOTAL SPEND	7192.64
TOTAL COMMISSION	973.33
TOTAL PEOPLE	657
TOTAL EMAIL	6
TOTAL WRITTEN	0
TOTAL PHONE	51
TOTAL FOOTFALL	714

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Community Committee Income & Expenditure Budget						
	2018/2019		2019/2020			
	Budget	Actual	Budget	Actual YTD	Projected	Committed
Community						
Information Sales Income	80000	67295	78750	7065	0	0
Puppet Festival Income	5200	5392	0	250	3000	0
Christmas Dickensian Event	320	350	320	0	0	0
Community Day	0	792	0	0	0	0
Total Income	85520	73829	79070	7315	3000	0
Community Team PAYE/LGPS	0	22894	66160	4540	0	0
Town Clock	0	0	800	0	0	0
Bus Shelters	500	0	500	0	0	0
Litter Bins	1000	0	1000	0	0	0
Christmas Decorations	7210	5369	8426	848	0	0
Information Sales Expense	73000	58854	66150	3804	0	0
Information Centre	32550	1368	2000	156	0	0
Community Grant Aid	12000	8775	10000	6000	0	0
Citizens Advice Bureau	10000	8400	9000	0	0	0
Community Safety/CCTV	16965	20485	17474	390	0	0
Community Special Constables	0	920	4000	0	0	0
Other Community Support/Youth	3000	956	3000	47	0	0
Community Day	1050	2298	1050	395	0	0
Puppet Festival	5200	24921	17000	0	0	0
Christmas Dickensian Event	320	332	320	0	0	0
Overhead Expenditure	17544	17740	20688	16180	0	0

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Community Business Plan 2019-2021

Improved Health and Healthcare Facility for the Town (Town Plan 3.1)

Outcome:

Facilities in the town that meet the needs of the patients. Capability of having limited on-site X-rays, blood tests and other capability that would prevent a trip to Chelmsford/Braintree for less serious matters. A fitter and healthier populace.

Requirements to make it happen:

Continual lobbying through the healthcare T&F group

- (1) Ensure MP remains a staunch supporter
- (2) Ensure BDC remains onside in committing to help build the facility
- (3) Stay close to Landlord for site (NRR), to monitor plan progress
- (4) Maintain a close relationship with Mid Essex CCG to ensure this remains a priority for them.
- (5) WTC to support and promote healthy lifestyles and wellbeing initiatives. E.g. BDC's 'Live Well' programme
- (6) WTC to promote walking, cycling and running groups
- (7) WTC "Town Centre" (previously known as the TIC) TV screen could be used to advertise healthy living and provide advice.

Costs: None

Community Safety and Crime (Town Plan 3.7.1)

CCTV Capability

Outcome:

A greater reach to existing CCTV coverage and an acknowledgment of extended security about the town, through perpetrators of minor crime being captured and prosecuted through CCTV imaging.

Requirements to make it happen:

SLA with Chelmsford monitoring station to be agreed and incorporated.

- (1) Maintaining Pressure on Essex Police to make use of the remote access facility.
- (2) Design and costing statements from Lynx CCTV team to enable extension of service beyond current footprint.

Costs:

To be itemised when using Lynx CCTV team at (3) above. Consider approximations of £5k per each camera added to system. Requirement would be to add 2 cameras per year for next 3 years – Total cost at £10K per year.

Drive for Local Special Constables:

Outcome:

Safer streets in Witham, through a marked increase in visible policing.

Requirements to make it happen:

- (1) Agreed contract with Essex Police (with capped spend)
- (2) Continued advertising to ensure roles are always filled.
- (3) Budget and costing approved by Council.
- (4) WTC is committed to the promotion and recruitment of Police Community Specials
- (5) WTC “Town Centre” TV screen could be used to advertise for specials and provide safety advice.

Costs:

With a full force of 5 operational special, the annual bill would be approximately £5k. The town should aim for recruiting a maximum of 8 Specials, to ensure a “regular expectation” of at least 5 Constables being available. The budget has been set to allow for this ramp of funded Special Constables. Witham currently has 3 special constables who have passed their qualification period, and a fourth about to start training. There are known to be at least 4 other candidates in the pipeline for approval to begin training.

Strengthen Community Day, Continue Puppet Festival/ Dickensian event. (Town Plan 3.7.3)

Outcome:

Providing a “free” day out for the residents of Witham. It should bring in surrounding villages, thus increasing footfall about town. For the Community Day, this means looking at act/stall to improve the attraction to the event. For the Puppet festival, it means reviewing the acts and timing of the event to ensure value for money. For the Dickensian, it is a constant review to ensure that footfall increase year of year, as does the quality of the offering.

Requirements to make it happen:

- (1) Community Day: Review the events planned in order to improve crowd pull. Consider “lifting” the stall holder quality of goods to deliver better quality merchandise to the public.
- (2) Puppet Festival: Review acts and time slots, whilst maintaining the excellent levels the show is known for. Community Relations Officer to drive for year over year improvement in acts booked/fees, whilst looking at the footfall of the event. What is the criteria for success – How do you exceed target. These measures should be known.
- (3) Dickensian: Look to expanding the event from its established situation. Can we fit in more/better stalls? Can we bring in more entertainment? Do we need to spread a little further?

Costs:

No additional costs to that already budgeted for events, although an increase budget for community day will make improving quality easier.

Information Centre – transformation into the “Town Centre” Hub (Town Plan 3.7.3)

Outcome:

The Tourist Information Centre has not evolved in many years. The location is dark, staid and has not been refitted in many years. The intent is to make the “Town Centre” hub a site for all ages to attend, Witham memorabilia will continue to be sold to invoke pride in our town, as well as enabling sales of trips and events. The site will ensure that arts and entertainment about the Town are adequately publicised to all. As a first point of contact for residents with the Town Hall, it is imperative that a bright, friendly and openly inviting location is the setting to enable this.

Requirements to make it happen:

- (a) WTC to regenerate the Information Centre to ensure that the variety of arts and entertainment available is more visible, accessible and appealing to local residents e.g. configuration of a new information screen and increased use of interactive social media.
- (b) Provide a screen for visitors to view health information and personal safety information to aid the cause of items discussed previously under healthcare and Community Safety.
- (c) Provide a service to merchants that our residents view as helpful and unique.

Costs:

The “Town Centre” team have yet to obtain 3 quotes for the work that has been envisioned. The basis of the redesign has been put to Town Council and agreed, as has the requirement to gain quotes for the work.

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ITEM NO: 12

Officer Report: SILVER CINEMA

Issue:

At Minute 86 – Silver Cinema, the Community Committee at its Meeting on 4th February 2019 agreed to give approval for the Silver Cinema Scheme to run for four months into June 2019.

At Minute 91 – Town Clerk’s Report, the Policy and Resources Committee at its Meeting on 15th April 2019 agreed a sum of up to £2,000 could be spent to support the Silver Cinema with expenditure coming from the Community Support and Youth Engagement budget.

Approximately £650 has been spent to date.

The following email was received supporting the scheme –

I have just spent a very enjoyable afternoon at the Witham library watching ‘the Philadelphia story’.

Hopefully these film showings will continue as they will be a lovely thing to bring the community together.

Thanks

Diana

Advice:

It is suggested that the Town Council continues to support this important initiative. On the basis of the current figures, expenditure could be as little as less than £3,000. Councillor R. Williams is the lead Member and he will be able to give a more accurate idea of costs at the Meeting.

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Agenda Item 13



VE DAY 75

Further to your successful involvement in Battle's Over – A Nation's Tribute - 11th November 2018, we have pleasure in inviting your participation in **VE Day 75**, being organised to celebrate/commemorate the 75th anniversary of the end of WW2 in Europe, as mentioned in my last communication to you last year.

The 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary on 8th May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8th - 10th May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows, and please go to the VE Day 75 website – www.veday75.org to see the complete overview for this important anniversary.

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through www.veday75.org. As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

FRIDAY 8TH MAY 2020

3pm – Battle's O'er & VE 75 Years

3pm is the time Winston Churchill officially announced the end of WW2 in Europe from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. May we suggest therefore, that you try and source a local piper to play at a location of your choice at 3pm that day as part of this aspect of VE day 75. Pipers taking part can register their involvement at the VE Day 75 website – www.veday75.org.

3pm – The Nation's Toast to the Heroes of WW2

To coincide with the playing of Battle's O'er, we would like to encourage your Lord Mayor, Mayor, Leader, Chairman of the Council, High Steward, High Sheriff, Deputy Lord Lieutenant or another, to lead your local community in the Nation's Toast to the Heroes of WW2 at 3pm on the 8th May 2020, paying 'tribute' to the millions at home and abroad that gave so much to ensure we all enjoy the freedom we have today. Please register your involvement on the VE day 75 website – www.veday75.org.

In association with the British Beer & Pub Association, the thousands of pubs throughout the United Kingdom, Channel Islands and the Isle of Man will be inviting their customers to raise a glass at 3pm too and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – www.veday75.org.

6.55pm – A Cry for Peace Around the World

Town Criers and members of local communities around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – www.veday75.org

7pm – Ringing out for Peace

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Please encourage your local church to take part, registering their participation on the VE day website – www.veday75.org.

7pm onwards – Parties and Celebration

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – www.veday75.org.

SATURDAY 9TH MAY 2020

Parties and celebrations continue.

SUNDAY 10TH MAY 2020

10.30am – Church Services of Celebration and Commemoration

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of time, so please encourage your local churches to participate. Churches wishing to take part should register their involvement on the VE Day 75 website – www.veday75.org.

Tribute to the Millions & the Last Post

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at www.veday75.org, and involve a local bugler or trumpeter to play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – www.veday75.org.

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website – www.veday75.org as soon as possible to enable us to keep in touch with you and update you on progress, along with putting this letter up on your website, and circulating it widely via other forms of social media such as facebook and twitter.

My warmest regards,

Bruno Peek

Bruno Peek LVO OBE OPR

Pageantmaster VE Day 75

Tel: + 44 (0) 7737 262 913

Email: brunopeek@mac.com

Website: www.veday75.org

ssafa | the
Armed Forces
charity

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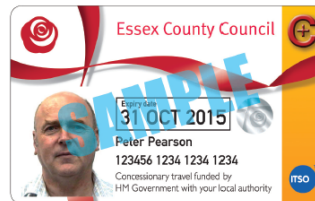
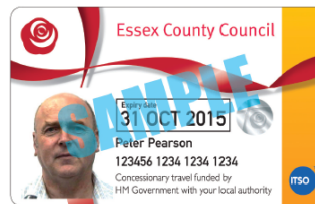
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PARK & RIDE CONCESSIONARY BUS PASS CONSULTATION

8 May until 31 July 2019

We are consulting on the use of the older person's bus pass on County Council run Park and Ride services in Essex.

We are also consulting on making a reduced charge for people using the disability-based bus pass before 9am on these services.



Please note – none of these proposals will affect the use of bus passes on normal local bus services.

For more information, and to complete the survey, please visit:
www.essex.gov.uk/park-and-ride-fares-consultation



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ITEM NO: 16

Officer Report: Youth Task and Finish Group

Issue: The Youth Task and Finish Group have not met since March 2018 and do not have a Chairman or Vice Chair to steer them.

There are currently four members in this Task and Finish Group but due to other commitments one has asked to forego their place on the committee, leaving it with only three.

Having such a low number of members is making it difficult to arrange a meeting whilst keeping within the quorum.

Historically this Task and Finish Group has been of benefit to the local community through its grants and award schemes and also through projects such as the Lockram Lane Wall Mural.

It is now for the members to decide whether they wish the Youth Task and Finish Group to continue and whether increasing the number of members would be prudent.

Advice: To increase the numbers of members from four to six would reduce the possibility of meetings being inquorate and would enable the group to reconvene and continue the good work that has been previously demonstrated.

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