

Staff Member	Course	Date Completed	Training Body
Planning and Democratic Officer	J9	05.11.2020	SETDAB
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	Traffic Management for Community Events (LANTRA)	19.10.2023	Lantra
Open Spaces Operative (K)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	24.07.2019	Writtle University
	Ride on Rotary and Cylinder Mowers (LANTRA)	21.10.2019	Writtle University
	J9	12.11.2020	SETDAB
	Emergency First Aid in the Workplace	17.11.2020	Save Lives at Work
	Basic Tree Survey Inspection (LANTRA)	25.03.2021	Writtle University
	Using a Powered Pole Pruner (LANTRA)	09.04.2021	Writtle University
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Working at Heights Training	07.07.2021	High Speed Training
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	Bystander Intervention Training	24.04.2023	Essex County Council
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023	ProTrainings.uk
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023	ProTrainings.uk
	Hate Crime Ambassador Training	19.10.2023	Essex Police
	Working at Heights Training Refresher	22.02.2023	High Speed Training
	Chainsaw Maintenance and Cross-cutting	17.04.2024	Writtle University
	Manual handling	Jan-25	High Speed Training
Operations Manager	Ride on Rotary and Cylinder Mowers (LANTRA)	29.07.2013	Writtle University
	Basic Tree Survey Inspection (LANTRA)	04.10.2017	Writtle University
	Powered Pole Pruner (LANTRA )	01.10.2017	Writtle University
	Chainsaw Maintenance & Cross Cutting (LANTRA)	17.10.2017	Writtle University
	Safe Operation of Mowers (LANTRA)	05.02.2019	Writtle University
	Brushcutters/Trimmers (LANTRA)	27.02.2019	Writtle University
	Streetworks - Signing, lighting and guarding (City & Guilds)	03.09.2019	Project Skills Solutions
	J9	12.11.2020	J9
	Emergency First Aid in the Workplace	17.11.2020	Save Lives at Work
	Felling and Processing of Trees up to 380mm (LANTRA)	10.12.2020	Writtle University
	Working at Heights Training	07.07.2021	High Speed Training
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd

	Welding for Beginners	24.10.2022	Writtle University
	Traffic Management for Community Events (LANTRA)	26.04.2023	Lantra
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023	ProTrainings.uk
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023	ProTrainings.uk
	Hate Crime Ambassador Training	19.10.2023	Essex Police
	Working at Heights Training Refresher	22.02.2023	High Speed Training
	Renewal - Streetworks - Signing, lighting and guarding	24.10.2024	Project Skills Solutions
	Manual handling	Dec-24	High Speed Training
Information Centre Manager	J9	16.10.2020	SETDAB
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Social Media Training	11.07.2023	MBCG Media
	Traffic Management for Community Events (LANTRA)	19.10.2023	Lantra
	Virtual Dementia Tour	06.03.2024	Experience Training Ltd
Town Clerk	Certificate in Local Council Administration	15.08.2020	SLCC
	J9	06.10.2020	SETDAB
	Emergency First Aid in the Workplace	17.11.2020	Save Lives at Work
	Mental Health First Aid	27.11.2020	MHFA England
	Dementia Friends	03.06.2021	EALC
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Advanced Dementia Training	28.09.2021	EALC
	Suicide Awareness Training	21.09.2021	Zero Suicide Alliance
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	Local Elections Briefing	26.01.2023	EALC
	Level 4 Certificate of Higher Education in Community Governance	24.03.2023	SLCC
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	Social Media Training	11.07.2023	MBCG Media
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023	ProTrainings.uk
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023	ProTrainings.uk
	Hate Crime Ambassador Training	19.10.2023	Essex Police
	Community Safety Accreditation	09.11.2023	Essex Police
	Mental Health First Aid Refresher	06.12.2023	MHFA England
	Virtual Dementia Tour	06.03.2024	Experience Training Ltd
Deputy Town Clerk	Risk Assessment (RQF)	01.07.2019	EALC
	J9	06.10.2020	SETDAB
	Certificate in Local Council Administration	20.03.2021	SLCC

	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	Introduction to the Planning System	16.11.2022	SLCC
	Social Media Training	11.07.2023	MBCG Media
	Hate Crime Ambassador Training	19.10.2023	Essex Police
Open Spaces Operative (H)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	27.01.2020	Writtle University
	Ride on Rotary and Cylinder Mowers (LANTRA)	01.10.2020	Writtle University
	J9	12.11.2020	SETDAB
	Basic Tree Survey Inspection (LANTRA)	25.03.2021	Writtle University
	Using a Powered Pole Pruner (LANTRA)	09.04.2021	Writtle University
	Working at Heights Training	07.07.2021	High Speed Training
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	Chainsaw Maintenance and Cross-cutting	20.04.2021	Writtle University
	Menopause Awareness Training	24.06.2021	The Menopause Support Group
	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	Bystander Intervention Training	03.04.2023	Essex County Council
	Hate Crime Ambassador Training	19.10.2023	Essex Police
	Working at Heights Training Refresher	22.02.2023	High Speed Training
	Manual handling	Dec-24	High Speed Training
Open Spaces Operative (R)	Brushcutter and Line Trimmer Refresher	22.11.2022	Writtle University
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	Hate Crime Ambassador Training	19.10.2023	Essex Police
	Powered Pole Pruner (LANTRA )	21.09.2023	Writtle University
	Working at Heights Training	22.02.2023	High Speed Training
	J9	Feb-23	SETDAB
	Manual handling	Dec-24	High Speed Training
PA to the Council (L)	ILCA	24.01.2025	SLCC
Events Coordinator (V)	Health and Safety Awareness and Fire Training	19.05.2022	Acacia Business Services Ltd
	ILCA	05.09.2022	SLCC
	Social Media Training	11.07.2023	MBCG Media
	J9	Feb-23	
Finance Assistant	ILCA	08.02.2024	SLCC

	FILCA	09.02.2024	SLCC
Open Spaces Administrative Assistant	Bystander Intervention Training	04.04.2023	Essex County Council
	Traffic Management for Community Events (LANTRA)	26.04.2023`	Lantra
	ILCA	02.02.2023	SLCC
	J9	Feb-23	SETDAB
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023	ProTrainings.uk
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023	ProTrainings.uk
	Social Media Training	11.07.2023	MBCG Media
Street Warden	Community Safety Accreditation	09.11.2023	Essex Police
	Traffic Management for Community Events (LANTRA)	19.10.2023	Lantra

Councillor	Course	Date Completed	Training Provider
E. Adelaja			
L. Barlow			
P. Barlow	Virtual Dementia Tour	06.03.2024	Experience Training Ltd
J.C. Coleman			
J.M. Coleman			
B. Fleet			
L. Headley	Advanced Councillor Training	10.02.2024 & 17.02.2024	EALC
P. Heath	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023	ProTrainings.uk
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023	ProTrainings.uk
	Virtual Dementia Tour	06.03.2024	Experience Training Ltd
T. Hewitt			
J. Martin			
R. Playle			
R. Ramage			
A. Sloma			
B. Taylor			
E. Williams			