



Town Hall | 61 Newland Street | Witham | CM8 2FE  
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## AGENDA

### WITHAM TOWN COUNCIL

Date: **Monday, 4<sup>th</sup> July 2022** Time: **7:30 p.m.**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

**Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.**

To be present:	Councillors	J.	Bayford	(Town Mayor)
		J.	Goodman	(Deputy Town Mayor)
		S.	Ager	
		K.	Atwill	
		P.	Barlow	
		S.	Hicks	
		C.	Jay	
		A.	Kilmartin	
		C.	Lager	
		M.	Lager	
		T.	Pleasance	
		S.	Rajeev	
		M.	Weeks	
		J.	Williams	
		R.	Williams	

#### **1. APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence.

#### **2. MINUTES**

To receive the Minutes of the Meeting of Town Council held 7<sup>th</sup> June 2022 (previously circulated).

#### **3. INTERESTS**

To receive any declarations of interest that Members may wish to give notice of on matters pertaining to any item on this agenda.

**4. QUESTIONS AND STATEMENTS FROM THE PUBLIC**

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

*Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)*

**5. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE**

To receive reports from Essex County and Braintree District Councillors on matters relating to Witham.

**6. TOWN MAYOR'S ENGAGEMENTS**

To receive details of the Town Mayor's engagements attended for period 8<sup>th</sup> June to 5<sup>th</sup> July ([attached](#) at page 4).

**7. TOWN CLERK'S REPORT**

To receive the Town Clerk's report on matters arising ([attached](#) at page 5).

**8. COMMITTEE REPORTS**

**(a) Planning and Transport Committee held 7<sup>th</sup> and 20<sup>th</sup> June 2022**  
Minutes 13 to 37 (inclusive).

**(b) Policy and Resources Committee held 20<sup>th</sup> June 2022**  
Minutes 1-10 (inclusive).

**9. VERBAL REPORT ON THE WITHAM DOG SHOW**

To receive a verbal report on the Witham Dog Show.

**10. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S3) of the Local Government Act 1972.

**11. COMMITTEE REPORT- CONTINUED**

**Policy and Resources Committee held 20<sup>th</sup> June 2022**

Minutes 11-12 (inclusive).

**12. LAND TRANSFERS**

To receive an update regarding Witham Town Council land transfers.

**13. MALTINGS LANE COMMUNITY CENTRE**

To receive a verbal report.



Nikki Smith  
Town Clerk

NS/SS 28.06.22

## **List of Town Mayor Engagements Between 8<sup>th</sup> June and 5<sup>th</sup> July 2022**

### **Thursday 16<sup>th</sup> June, New Rickstones Academy**

Attended New Rickstones Academy's summer exhibition and award presentation evening.

### **Thursday 16<sup>th</sup> June, Jubilee window competition prize presentation**

Presented the prize for the Queen's Platinum Jubilee window competition.

### **Sunday 26<sup>th</sup> June, Complete Dance rehearsal**

Attended a dance rehearsal at the Complete Dance studio in Witham.

### **Tuesday 28<sup>th</sup> June, Ukrainian meet up**

Attended a meet up at the Well café in Witham to support Ukrainian refugees in the area.

### **Saturday 2<sup>nd</sup> July, Carnival Crowning**

Attended the crowning of the new carnival Queen and Court.

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**AGENDA ITEM 7****Town Clerk's Report****Matters Arising**

*This report details all relevant matters arising that have occurred since the last Town Council meeting. Matters may feature on multiple reports, as they remain outstanding.*

MINUTE	RESOLUTION	DIRECTION

**Notifiable Correspondence**

*This report details all relevant correspondence raised & received in response to a resolution. Correspondence remains outstanding on this list until fully satisfied by Full Council or its respective committee.*

DATE	CORRESPONDENCE	STATUS

**Other Correspondence**

*This report details all relevant correspondence raised & received that is not in response to a resolution.*

DATE	CORRESPONDENCE	STATUS
08.06.2022	Letter received from MP regarding football equipment	Response sent

**Other Matters of Interest**

Following a presentation from the SLCC Witham Town Council's Operation London Bridge protocol has been updated.

